

## **KENSWICK AND WICHENFORD PARISH COUNCIL**

### **DRAFT**

**MINUTES** of the Annual Meeting of the Parish Council held on Monday 18<sup>th</sup> May 2015 in the Memorial Hall, Wichenford.

#### **Present**

Cllr G Britten-Long (chairman) Mrs J Panton, Mr D Richards, Cllr H Rendall, Mr K Randall, Cllr M Andrews, Mr D Richardson and Mrs S Sanders (Clerk to the Parish Council)

District Councillor B Williams and 3 members of the public.

#### **15/35 ELECTION OF CHAIRMAN**

Nominations for chairman were requested. No nominations were received and Georgina Britten-long agreed to continue as chairman and signed the Declaration of Acceptance of Office.

#### **15/36 COUNCILLORS CO-OPTION.**

It was unanimously agreed to co-op 3 new councillors for Wichenford. They are David Richards, Janet Panton and Ken Randall.

#### **15/37.ELECTION OF VICE CHAIRMAN**

Cllr K Randall was nominated as vice chairman and as no other nominations were received the motion was carried unanimously the Mr Randall continues as vice chairman for another year.

#### **15/38 DECLARATION OF ACCEPTANCE OF OFFICE**

All councillors completed the form and handed in to the clerk.

#### **15/39 APOLOGIES and APPROVAL of absence**

There were no apologies.

#### **Democratic half hour/public question time.**

Members of the public asked the parish council about the amended plans for Woodhall Farm. The councillors assured the public that they have until July to submit any further comments. It was agreed that councillors would meet again to discuss the amendments and any new documents that have been submitted.

#### **15/40 ELECTION OF REPRESENTATIVES TO THE FOLLOWING COMMITTEES:-**

**Memorial Hall Committee** - Cllr Georgina Britten-long and Cllr David Richards.

**Environmental Pollution Officer** -Cllr Mark Andrews.

**Parish Path warden** – Cllr Heather Rendall is no longer able to continue in this post but has found a replacement in John Kidd. The motion as carried to accept Mr Kidd and it was agreed that the council would purchase the steel toe-capped boots needed for the work.

**Tree Warden** - Cllr Rendall.

**Snow and Flood warden** - Cllr Britten-Long and Cllr Richardson.

**Worcestershire Calc Representative** - Cllr Panton.

#### **15/41 DECLARATION OF INTEREST**

None.

#### **15/42 MINUTES**

It was proposed to accept the minutes of the 30<sup>th</sup> March as a true record. Proposed by Cllr Rendall and seconded by Councillor Britten-long.

#### **15/43 DISTRICT COUNCILLORS REPORT.**

District Councillor Williams did not have a great deal to report due to the elections.

#### **15/44 APPLICATION FOR DISPENSATION.**

No applications were applied for.

## **15/45 PROGRESS REPORTS**

### **Fishing pools at land off Ankerdine Road.**

After several emails a reply has finally been received, but the parish council are not at all happy with the decision by the enforcement department to close the file with no further action. The parish council is to write to them again to express their disappointment and point out that the access is not immune to enforcement action and asks that they visit the site as the visibility is not good and any misconception cleaned from development control inaccurate.

### **Update on Kenswick Stables.**

We are still no further forward with this and although the land owner has been given time to remove the rubbish it has still not been done. The clerk is to write again asking for enforcement action to be taken.

### **Wichenford web site**

This is still on going and councillor Rendall has arranged a meeting with the creator.

## **15/46 PLANNING**

### **Applications pending since the last meeting. (For information only)**

15/00223/FUL Laughern Hill Wichenford.

14/01658/FUL Construction of solar park with attendant infrastructure including substations, replacement tower, centre station, inverters, cameras and fencing for Land at Woodhall Farm.

15/00386/FUL. Installation of solar PV panels and associated infrastructure for Allsetts Farm Broadwas.

The parish council were told that the applicant have been asked to do a lot of tree planting on private land which is in fact nothing to do with the planning application.

### **Applications refused/approved/withdrawn.**

14/0185/HOU. Two storey side extension. Sledgemoor House, Broadwas (**approved**)

15/00355/HOU. Two storey extension to the side and rear. Keepers Cottage, Wichenford. (**Approved**)

### **Applications to be considered.**

15/00585/HOU Single storey office/garden room building and boundary walls. Barn 4 Rimmers farm, Wichenford.

The parish council will compare this application to the previous one before making any comments,

## **15/47 FINANCE**

Donation to the NPDC was discussed. It was agreed unanimously to purchase a new fridge freezer for them as the old one has broken.

The balance up to 11<sup>th</sup> May stands at £18,526.03

Payments were approved and cheques signed accordingly.

Lengthsman, Internal Auditor, and G Sivill (computer repair).

The acceptance of the finances was resolved.

## **15/48 ANNUAL RETURN**

The annual return was duly completed and certified by the chairman and clerk to the council for submission to the external auditor, together with a copy of the bank reconciliation, asset register, and a report on the major variances between 2014/2015.

## **15/49 RISK ASSESSMENT.**

The annual return was discussed and completed. The roof on the bus shelter needs repairing and the clerk is to ask the lengthsman if he could do it.

**15/50 INSURANCE REVIEW.**

Several quotes have been received and reviewed by the clerk and chairman. After discussion with the parish council and insurers it was agreed unanimously to go with Hiscox Insurance for the next 3 years.

**15/51 LENGTHSMAN**

Usual duties plus strimming at the junctions and around the signs.

**15/52 COUNCILLORS TRAINING**

None

**15/53 TO REPORT ANY URGENT DECISIONS SINCE THE LAST MEETING**

None

**15/54 CORRESPONDENCE**

**For decision by the parish council (Information only)**

All Correspondence is now emailed to councillors.

**15/55 COUNCILLOR'S REPORTS and ITEMS FOR FUTURE AGENDAS**

Nothing to report.

**15/56 DATE AND VENUE OF NEXT MEETING**

Next meeting will be 13<sup>th</sup> July 2015 in the Memorial Hall Wichenford at 7.40pm.

**PLEASE CHECK DATES and BRING YOUR DIARIES.**

Signed.....

Dated. ....