

KENSWICK AND WICHENFORD PARISH COUNCIL
DRAFT

MINUTES of the Ordinary Meeting of the Parish Council held on Monday 17th July 2017 in the Memorial Hall, Wichenford.

Present

Cllr K Randall, Cllr H Rendall, Cllr M Andrews, Cllr D Richards (arrived late), Mrs S Sanders (Clerk to the Parish Council) District Councillor B Williams & 1 member of the public

Councillor Randall chaired the meeting.

17/71 APOLOGIES and APPROVAL of absence

Cllr G Britten-Long (family commitments), Cllr J Panton (Illness),

Councillors discussed the problem getting new people to sit on the parish council. The last two meeting we have only just been quorate. Names have been suggested and councillors have approached a few people but no one seems tom want to do it.

17/72 DECLARATION OF INTEREST

None.

Democratic half hour/public question time

Application number 17/00163/**FUL** was discussed and an explanation was given on the current position to where it is now and to give the parish council an up to date statement of events.

17/73 APPLICATION FOR DISPENSATION.

No applications were applied for.

17/74 MINUTES

Minutes of the ordinary meeting of Kenswick and Wichenford parish council held on 22nd May 2017 were approved (HR & MA) and signed by the chair as a true record.

17/75 COUNTY COUNCILLORS REPORT

No report received.

17/76 DISTRICT COUNCILLORS REPORT

District Councillor Williams said that it is quiet now. The Economic Development Team have developed a walking app to explore the district, routes can be downloaded and followed. The app is on the tourism web site.

The Malvern food and drink festival had 2000 visitors with 60 local food and drink stalls.

She asked if the parish council if we needed anything as she has £500 ward budget to give. It was agreed that some or all the money should be given to NPDC towards the new dishwasher.

17/77 PROGRESS REPORT

- **Parish defibrillator**

We have recently had the exterior box fitted in the phone box in Wichenford by an electrician. The electrician said it didn't need earthing, as there was no earth.

The electrician couldn't put the actual defib in it as he said it was 'vulnerable' as the yellow box didn't have a lock.

Our box does not have a lock on the front, only a handle. We are waiting for the defib to be installed inside the cabinet. The cabinet does not require a lock/keypad as this was the condition of the funding. A training event is to be held on Tuesday 15th

August 7pm in the Memorial Hall

- **Footpath equipment**

More equipment has been found and is now with Councillor Andrews, however we are still missing 2 x pruners, Wolf loppers and a telescopic handler, which totals around £100. Councillor Rendall is going to speak with the previous footpath wardens.

17/78 PLANNING

Applications pending since the last meeting. (For information, only)

17/00362/LB. Erection of single storey outbuilding. The Forge, Wichenford

17/00163/FUL. Alteration & extension of existing B1 units and the construction of 2 residential units of accommodation (part retrospective) to form 2 live-work units.

Allsetts Farm.

Applications Approved, Refused, Withdrawn

None

Applications to be considered

17/00748/HP. Single storey extension, The Threshing Barn, Wichenford, Worcester.

The parish council support this application.

17/00765/HP. Replacement Conservatory, Garden Cottage, Kenswick.

The parish council support this application.

17/79 FINANCE

The balance at the end of June stands at £19,332.62.

Payments were approved and cheques signed accordingly.

Payments were made to Wichenford Memorial Hall.

The acceptance of the finances was resolved.

17/80. DOCUMENTATION REVIEW.

Existing standing orders, code of conduct and complaints procedure have all been sent out for councillors to look through and agreed with the content, all documents are now on the web site apart from the financial regulations which are still in progress.

17/81 LENGTHSMAN

Nothing to report. The Contract from WCC has been signed for the year 17/18.

17/82 TO REPORT ANY URGENT DECISIONS SINCE THE LAST MEETING.

Nothing to report.

17/83 CORRESPONDENCE

For decision by the parish council (Information only)

All Correspondence is now emailed to councillors.

17/84 COUNCILLOR'S REPORTS and ITEMS FOR FUTURE AGENDAS

It was brought to the council's attention that the woodland trust has started an ancient tree register and to get some of the trees in the parish on it.

17/85 DATE AND VENUE OF NEXT MEETING

Next meeting 11th Sept, and 6th November 2017.

All will be in the memorial hall at 7.40pm.

PLEASE CHECK DATES and BRING YOUR DIARIES.

357

Signed.....

Dated.