



Registered Charity 513990

Nora Parsons Centre, Venn Lane
Wichenford WR6 6XY
Tel: 01886 888 374

Minutes of a Committee Meeting 21st June 2021

Present: David Sherwin, Margaret Whiteman, Sheila Richards, Judith Baldwin, Eileen Richmond, Pam Morgan, Norma Bartlett, Pat Wilkinson, Marion Jinks, Rosemary Holloway, Mo Stratford, Lilian Morris, Pat Owen,

Apologies: Dave Brentnall

Minutes of the Meeting 10th May were signed as a true copy.

Matters Arising: (Dealt with in the round)

It was reported that reopening was going well but wise to wait until September before deciding on a second day of opening and construct list of members who would like to attend, on which day plus a list of volunteers the same. It was decided there would be no Day Trip this year. Pat Owen thanked all the volunteers for the work they had done towards the reopening. The matter of Christmas Cards was discussed and arrangements are being made. The Open Gardens Scheme will be open in Martley district on 31st July and 1st August. Nora Parsons Day Centre will be doing Catering in view of Covid restrictions.

The Treasurer reported a Bank Balance at the end of May of £17,202.00 plus £3000.00 in Premium Bonds set aside for contingency planning. She had an enormous problem with BT following Wifi set up and call plans. They quoted an incorrect deal, and have given us £100 in compensation. The new deal has increased the cost and it was agreed that in future all outgoing calls will be logged so that it is possible to assess future phone bills.

The fire extinguishers have been serviced and one was found irreparable and will be replace. The heating has been serviced and noted that the timer on the boiler does not need to be reset but the thermostat in the hall needs to be turned up on arrival and down when leaving the Centre.

AGM 7th July 2021:

David Sherwin reported that he would be leaving the area in January next year and he has someone in mind to take over his position as Chairman of Nora Parsons Day Centre and will put them forward at the AGM. He will be their mentor until the time he leaves.

The Secretary reminded the committee of the conduct of the AGM according to the Constitution.
No Other Risk Strategy to discuss.

Next Meeting follows the AGM