



Registered Charity 513990

Nora Parsons Centre, Venn Lane,
Wichenford, WR6 6XY
Tel: 01886 888374

Minutes of AGM held on 22nd May 2019

Present: Eileen Richmond, Angela Carver Broadheath P.C., Margaret Whiteman, Pat Wilkinson, Sheila Richards, Mo Stratford, Rosemary Holloway, Barbara Kirby, Margaret Johnson, Lillian Morris, Margaret Rushgrove, David Brentnall, Pam Morgan, Georgina Britten-Long.

Apologies: Rev. Canon David Sherwin, Norma Barnett, Marion Jinks

Chair: David Sherwin being absent Deputy Chairman Margaret Whiteman took the meeting.

The Minutes of the Annual Meeting held on the 23rd May 2018 were taken as read and signed by the Chairman as being a true record. There were no matters arising.

The Chairman welcomed the meeting and thanked everyone for coming. She apologised for David Sherwin's absence explaining he was at a diocesan meeting. She warmly thanked all the volunteers, helpers and drivers for their hard work during the past year.

The Secretary's report (see attached) was taken as read. Barbara Kirby brought up the matter of the corridor double glazing asking if the windows were to be taken to the ground or stopped halfway. She was assured the windows were to be stopped halfway and that the installation would take place in the Summer.



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The Treasurer's report: (Accounts attached)

Parish Councils had not been quite as supportive as last year. Last year they donated £2400 but she had just received a cheque from Hallow that would appear in next year's accounts. The meeting felt that it would be interesting to know who donated and who did not. Not an easy matter as the total dependant on the time of year a donation was received as to which year ending account it went into. The original list of parishes was 21 but some of them probably did not exist anymore. Attendance has increased; cost of meals has risen; capital expenditure has risen because of double glazing; Easter was late this year so Easter Fayre total did not appear in accounts; donations included those from funerals; fire extinguishers and PAT testing meant increase in electrical; oil should decrease next year owing to double glazing; outings have gone up because of coach fees and we need to have wheel chair access and bingo money doesn't cover them anymore; Balance at end of year £20,438 plus £3000 in National Savings Bonds. Thanks were given to Georgina for donation of the Bluebell Ride money.

Grateful thanks to the Treasurer were expressed and adoption of the accounts were proposed by Mo Stratford and seconded by Barbara Kirby.

Committee:

The following were put forward for election; David Sherwin, Margaret Whiteman, Sheila Richards, Judith Baldwin, Eileen Richmond, Margaret Johnson, Pam Morgan, Mo Stratford, Pat Wilkinson, Rosemary Holloway, David Brentnall and were overwhelmingly elected.

Any Other Business:

Discussion took place regarding the Secretary who had expressed the wish to stand down. It was suggested it was more of a manager's job than just secretary and that perhaps we should look to engaging a paid clerk. This was not thought the best way ahead as the job needed someone with more intimate knowledge of the Centre. Help and support was forthcoming for the present secretary who agreed to continue until a satisfactory solution could be found.

Margaret Johnson mentioned the subject of Bank Holidays and difficulties with finding drivers and it was agreed that more discussion should take place in the committee meeting to follow.

There being no further business the meeting closed at 7.45 pm.

Chair: Revd Canon David Sherwin, The Rectory, Martley, Worcester, WR6 6QA
Secretary: Pamela Morgan, Tega, The Common, Abberley, Worcs. WR6 6AY 01299 896656
Treasurer: Eileen Richmond, The Nuthatch, 129 Old Road, Bromyard. HR7 4AX



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Secretary's Report for 2019/2020

This year under review has been a Roller Coaster of a year. The Autumn Fayre and Christmas Celebrations that not only bring in necessary funds but provide entertainment as well have faded into the background and the inability to open the Centre has been a disaster story. It did see the final installation of the double glazing though and the building is now totally insulated. This should provide more comfort to all those using the Centre and help reduce the heating costs.

The number of people attending has depleted so in the future a concerted drive will need to be made to encourage more people to attend. Many avenues have been tried over the years but personal recommendation is still the main source and we need to work on that area.

This report unfortunately covers the year ended 31st March 2020 and is difficult to write without using the experiences we have had since then. At that time we were in lockdown or shielding leaving only a few to continue caretaking the Centre and scanning rules and regulations for possible meetings. In January we knew all the restrictions would be implemented and would last for quite a while but even the most pessimistic of us could not have predicted a year of closure. We organised a rota of volunteers to keep in touch with our loyal members and they have done a grand job. They have rung members at least once a week, listened to their woes, done their shopping and generally helped them to overcome their loneliness. To date some of the members have still only left their homes on occasions that could be counted on the fingers of one hand!

Like everyone else we are scouring legislation to find ways of bringing members together to relieve their loneliness and in the meantime keeping a watchful eye on the premises and making small improvements ready for when we can reopen.

Pam Morgan October 2020



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INCOME AND EXPENDITURE ACCOUNT 2019/2020

2018/2019	INCOME	2019/2020
		£
31.94	Interest	34.61
3513.72	Donations	3399.38
11623.00	Attendance	8963.80
	Fete/Open Gardens	1063.00
179.00	Easter 2019	997.40
	Coffee morning - Martley	297.00
	Easter 2020	539.00
150.70	Other income	316.10
2086.11	Christmas Fayre	2020.77
310.00	Bingo	548.89
1050.00	Parish Councils	3900.00
18944.47		22079.95
	EXPENDITURE	
		£
358.95	Drivers	412.65
9032.46	Meals purchased	6853.96
1200.00	Cleaner	1200.00
330.00	Exercise	225.00
262.48	Water	306.00
126.60	Fire/electrical tests	210.80
691.64	Insurance	733.34
144.00	Telephone	144.00
285.00	Electricity	252.00
545.47	Oil	723.06
8086.98	Capital//Equipment/ Data Protection	11993.97
1018.58	Sundry running costs	1224.63
1148.40	Outings	561.20
283.71	Xmas/Easter	380.59
150.92	TV Licence	154.91
222.38	Repairs/replacements	<u>916.18</u>
23887.57		<u>26292.29</u>
24726.54	Opening balance	20438.53
<u>4943.10</u>	less deficit	<u>4212.34</u>
19783.44		16226.19
<u>885.09</u>	add uncashed cheques	<u>272.65</u>
20668.53		16498.84
<u>230.00</u> o/s receipts	less o/s cheques	<u>606.76</u>
20438.53		15892.08
	less cheques 103059 & 103103 cancelled from 2017/18 accounts)	<u>40.69</u>
		15851.39
	less difference to balance	<u>2.04</u>
		<u>15849.35</u>
	Bank at 31 March 2020	<u>15849.35</u>

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